



# Purchase Order Change Notice

PO No. 16007336

Order Date: 10/07/2015

Internal Tracking No.: 601320000008758

**Contractor Info**

TIBH  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

South RCS Accounts Payable  
RCS\_Invoices@txdot.gov  
4615 NW Loop 410  
D52-12  
San Antonio TX 78229-5172

**Ship To**

DONNA STEFFEK  
TXDOT YOAKUM DIST WHSE  
(361) 293-4338  
403 HUCK ST  
YOAKUM TX 77995



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**NOTE TO CONTRACTOR:FOR TXDOT INTERNAL USE ONLY - REQ: 601320000026875**

VENDOR SHALL PLACE PURCHASE ORDER NUMBER ON EACH CARTON AND SHIPPING LABEL.

FOB DESTINATION PREPAID & ADD

**TXDOT POINT OF CONTACT**

NAME: DONNA STEFFEK

PHONE: (361) 293-4338

EMAIL: DONNA.STEFFEK@TXDOT.GOV

**TXDOT PURCHASER CONTACT:**

NAME: ADRIANNAH PASCHAL

PHONE: (210) 615-5988

EMAIL: ADRIANNAH.MCCURTIS@TXDOT.GOV

**TXDOT CONTRACT SPECIALIST:**

NAME: BRANDY RANDLOPH

PHONE: (210) 615-5922

EMAIL: BRANDY.MALUNDARANDOLPH@TXDOT.GOV

**TXDOT EXPEDITOR:**

NAME: DAVID REYES

PHONE: (956) 702-6177

EMAIL:DAVID.REYES@TXDOT.GOV

PAYMENT WILL BE MADE IN ACCORDANCE WITH THE TEXAS PROMPT PAYMENT ACT, TGC, SUBTITLE F, CHAPTER 2251. V  
SUBMIT ONE COPY OF A CORRECT ITEMIZED INVOICE SHOWING THE PURCHASE ORDER NUMBER, PAYEE I.D., REMIT TO ,  
PHONE NUMBER ON INVOICE. VENDORS MAY SUBMIT AN ELECTRONIC INVOICE. ALL ELECTRONIC INVOICES SHALL  
RCS\_INVOICES@TXDOT.GOV

(NOTE: THERE IS AN UNDERSCORE "\_" BETWEEN FIN AND INVOICES). ALL INVOICES RECEIVED AT THE FIN\_INVOICES EI  
WILL BE FILED FOR FUTURE REFERENCE AND YOU WILL RECEIVE A RECEIPT CONFIRMATION EMAIL. TO AVOID THE C  
DUPLICATE INVOICES, PLEASE DO NOT SEND OTHER COPIES OF THIS INVOICE VIA REGULAR MAIL, FAX OR OTHER MEANS.

ON EMAILS FOR ELECTRONIC INVOICES, INCLUDE THE COMPANY NAME (AS IT APPEARS ON THE INVOICE) AND THE PO N  
SUBJECT LINE TO ASSIST IN IDENTIFYING AND PROCESSING YOUR INVOICES IN A TIMELY MANNER.

TXDOT WILL NOT INCUR ANY PENALTY FOR LATE PAYMENT IF PAYMENT IS MADE IN 30 DAYS OR LESS FROM RECEIPT OF GC  
SERVICES AND A CORRECT INVOICE, WHICH-  
EVER IS LATER. NOTE: WARRANTS WILL NOT BE ISSUED TO A VENDOR WITHOUT A CURRENT TEXAS IDENTIFICATION NUMBE



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## REVISION HISTORY:

PO Revision #: 1

PO Change Reasons (Aggregated): 10/7/2015 3:04 pm-Header level note changed From FOR TXDOT INTERNAL USE ONLY - REQ: 601320000026671

VENDOR SHALL PLACE PURCHASE ORDER NUMBER ON EACH CARTON AND SHIPPING LABEL.

FOB DESTINATION PREPAID & ADD

## TXDOT POINT OF CONTACT

NAME: KATHERINE HILL-BRIONES

PHONE: (361) 661-7050

EMAIL: KATHERINE.HILL@TXDOT.GOV

## TXDOT PURCHASER CONTACT:

NAME: ADRIANNAH PASCHAL

PHONE: (210) 615-5988

EMAIL: ADRIANNAH.MCCURTIS@TXDOT.GOV

## TXDOT CONTRACT SPECIALIST:

NAME: BRANDY RANDLOPH

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EMAIL: BRANDY.MALUNDARANDOLPH@TXDOT.GOV

## TXDOT EXPEDITOR:

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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	34556	34556563001	<b>Helmet, Safety Hat, Full Brim, Yellow, TxDOT logo, Freight Included.</b> Contract: 345-A1 Contract Type: Term Delivery ARO (days): 21 Notes: VENDOR SHALL AFFIX TXDOT LOGO TO EACH INDIVIDUAL HARD HAT.  FOR TXDOT INTERNAL USE ONLY NIGP CODE: 34556371119	30	EACH	\$23.31	\$699.30